

HIV Community Planning Council
STEERING COMMITTEE
Thursday, February 21, 2019
25 Van Ness, 8th Floor Conference Room
2:00-4:00 pm

Committee Members Present: Chuck Adams, Ed Chitty, David Gonzalez, Dean Goodwin, Thomas Knoble, Ken Pearce, Mike Shriver, Charles Siron, Linda Walubengo

Committee Members Absent: Orin Allen [A], Cesar Cadabes [E], Elaine Flores [LoA], Paul Harkin [E], Eric Sutter [A]

Council Members Present:

Others Present: Ney Soares do Nascimento

Support Staff Present: Melina Clark, Ali Cone, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:08 pm by Co-Chair Shriver. Everyone introduced themselves and quorum was established.

2. Review/Approve February 21st 2019 DRAFT Agenda – VOTE

The February 21st DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve January 17th 2019 DRAFT Minutes – VOTE

The January 17th 2019 DRAFT Minutes were reviewed, amended and approved by consensus.

4. Announcements

- CM Pearce announced that he attended Billy Jean’s memorial yesterday. He is thinking of how we can honor members who passed in the future.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- CM Knoble reported on CHEP:
 - Grant Colfax started yesterday as director of DPH.
 - There was an encampment event at the library this month where they partnered with Lava Mae. The mayor attended along with Grant Colfax. This event was funded by the OPT-IN/Part B money.
 - They just completed the first training of the year for HCV trainers, on Narcan overdose, syringe services, etc... This year there will be 6 trainings as opposed to 4, which means we’ll now be doing trainings every 2 months. We’re trying to follow the lead of the Roadmap.
 - Starting March 11th Jose Luis Guzman’s replacement will start their job.
- CM Goodwin reported on HHS:
 - We received our Ryan White Part A award. It represents about a 72k decrease. They didn’t approve about 30k for the security guard training, but then made the reduction smaller. They are moving forward with the security guard training.
 - CS Molnar asked if they give a reason why they couldn’t approve the training?

- CM Goodwin responded that we're not sure, but they did add exactly 30k back to the overall reduction.
 - CM Walubengo inquired: what are the next steps for the training? How are we going to solicit organizations to participate?
 - CM Goodwin responded that they are in the process of figuring it out. We are prioritizing those that serve the populations that were part of the Needs Assessment this came out of. It will only be for agencies that we fund. We're hoping agencies will voluntarily participate (which many have agreed to do), but we can make it mandatory if necessary.
- We have a training next week on improving communication for providers. An announcement was sent out to the Council list.

7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - CS Molnar reported:
 - We reviewed the most recent HCAP report.
 - We spent most of the meeting determining the 2019 target for the Needs Assessment, which will be discussed later in this agenda.
 - We started discussing the COLA targets, and determined that this conversation will continue next month.
 - The Needs Assessment work group will be held by the Community Engagement Committee. If it becomes necessary, an ad hoc NA work group will be formed.
- Council Affairs Committee Update:
 - CM Adams reported:
 - CM Adams was elected to continue his role as Co-Chair. The other co-chair will be elected next month.
 - They reviewed the HCV presentation for Full Council next week, which will include an ask of the council for a letter of support.
- Membership Committee Update:
 - CS Molnar noted that this group did not meet. This was due to lack of agenda items and quorum, as well as it being a holiday. He added that when a meeting is canceled, there are usually multiple reasons.
 - CM Walubengo and CM Thomas expressed support for making sure meetings have enough material for meetings, and that meetings are happening.
- Work Group Updates (PLWH, Homeless, Needs Assessment):
 - CS Molnar noted that based on the Doodle poll, it seems like Tuesday, March 5th is the most likely date for the Homeless Work Group. They will fine tune the name of the group at the meeting. The group will determine the goals and purview of the group.
 - CM Shriver noted that PLWH Advocacy Group will have quarterly meetings. They will be 1.5 hours with a half hour at the end for an offline social. They will have some information to present before the summit. They established quorum and membership criteria and elected CM Shriver and CM Siron as co-chairs. The development of agendas and the calling of members will be handled by the members themselves and not staff.
 - CS Clark noted that according to the doodle, the most popular date for the next meeting so far is March 19th from 3-5pm. Stay tuned for an official meeting notice.

8. Getting to Zero Update

- The Committee reviewed a presentation from Getting to Zero.

- CM Chitty suggested adding something about private sectors providers other than Kaiser, such as Blue Cross and Blue Shield.
- CM Gonzalez suggested that for the PrEP uptake city clinic slide, we note that it can be described as a litmus test, and a microcosm of what we can look at and challenge.
 - The group decided to take out this slide.
- CM Knoble suggested calling out that this only represents people who are accessing care. We also need to focus on those who aren't engaged in care, or don't know their status.
- CS Molnar noted that under the Retention and Reengagement slide, FOG started from an HCPC work group.
- CM Chitty noted that it would be also great to see what's happening with cholesterol and diabetes. All this determines quality of life.
 - CM Shriver noted we can add co-morbidities to the challenges/improvements slide.
- CM Gonzalez noted that the presentation is pretty dense. It could be good to take questions at the end.

9. 2019 Needs Assessment- VOTE

- CS Molnar noted that the target was determined to be the aging population. The more specific parameters will be determined at the first meeting of the group.
- **MOTION: To approve the 2019 Needs Assessment Target of the aging population living with HIV.**
- **MOTION APPROVED: See column (1) for vote breakdown.**

10. Meeting Evaluation

- CS Clark presented the results of the most recent meeting evaluations.
 - There were more evaluations turned in last month, with overall positive feedback. The meeting rating was 9.4.
 - There were many positive comments regarding the small group discussions.
 - Other people commented that we need technological improvements for the conference call with SOA.
 - One person mentioned they would like to see year in review presentations done by co-chairs rather than council staff.

11. HCPC Meeting Agenda

- The Committee reviewed the agenda for the January Full Council meeting.
 - CS Molnar noted a typo: EHCSF Micro Elimination should be listed as a vote.
 - The Getting to Zero presentation will happen at 5:45 instead of 5:50.

12. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday, March 21st 2019 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

13. Adjournment

- The meeting was adjourned at 4:00pm by Co-Chair Shriver.
- Parking Lot: Discuss the December meetings at next Steering meeting.
MOUs and other agencies.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: February 21, 2019	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y							
2. Orin Allen (CE)	A	-							
3. Cesar Cadabes (Membership)	E	-							
4. Ed Chitty (Membership)	P	Y							
5. Elaine Flores (At-Large)	LoA	-							
6. David Gonzalez (At-Large)	P	Y							
7. Dean Goodwin (Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P	Y							
8. Paul Harkin (At-Large)	E	-							
9. Ken Pearce (At-Large)	P	Y							
10. Mike Shriver (Council Co-Chair)	P	Y							
11. Charles Siron (At-Large)	P	Y							
12. Eric Sutter (CE)	A	-							
13. Linda Walubengo (Council Co-Chair)	P	Y							
Ayes									
Nays									
Abstentions									
Total									